

# HOW TO DIRECT DEPOSIT YOUR BETHEL NATIVE CORPORATION DIVIDEND CHECK

*Please complete a separate application for each shareholder applying for direct deposit.*

## **1. COMPLETE PERSONAL INFORMATION:**

- a. First name, middle name, last name, and suffix (Jr., Sr., III, etc.)
- b. Mailing address; check box if address has changed.
- c. Phone number; in case we have questions regarding your application.
- d. E-mail address; once it is added to your records will allow you to change your mailing address with BNC via e-mail.
- e. Last four digits of your social security number and date of birth; helps verify that the correct shareholder's record is updated.

## **2. COMPLETE ACCOUNT INFORMATION:**

- a. Check box for new or updated information.
- b. Check box for Checking or Savings account.
- c. Print bank name.
- d. Print bank's nine-digit routing number. This is a nine-digit number that banks use for direct deposit purposes. You may need to call your bank to obtain this number.
- e. Print bank account number. It is not necessary to include a check number.
- f. Please read the authorization before signing.
- g. Please sign the application. *We are not able to process applications that are not signed.*

## **3. ATTACH A VOIDED CHECK:**

- a. Please attach a voided check to verify the account information on application.

## **4. CHILDREN ON ACCOUNT:**

- a. If depositing your children's dividends into your account, your bank may reject these deposits if their names aren't on your account. Please call your bank to verify that it is acceptable to deposit their dividends to your account.
- b. Only custodians may sign direct deposit applications for their children. If you are not the custodial parent, or custody has changed, please call us at 1-907-543-2124.
- c. Custodian should sign on the signature line.

## **5. CANCELING DIRECT DEPOSIT:**

- a. In order to cancel direct deposit you must provide BNC with a signed request.
- b. If a dividend is direct deposited and returned from a bank because an account is no longer open, a check will be issued and mailed to you if your address is current.
- c. If for any reason you should need to cancel your direct deposit, it must be done in writing prior to the next distribution date.

## **6. DIRECT DEPOSIT:**

- a. May only take place on dates of distributions to shareholders. Shareholders with distribution hold codes (IRS withholding, child support) will be issued checks and mailed.
- b. If you fax in your application, please call the Shareholder department after you fax to confirm it was received.



# DIRECT DEPOSIT APPLICATION



**Bethel Native Corporation**

**Mail the completed form to:**  
Bethel Native Corporation  
Shareholder Records  
P.O. Box 719  
Bethel, AK 99559

**Or fax to:**  
1-907-543-2897  
And confirm receipt of fax at:  
1-907-543-2124

## PERSONAL INFORMATION

\_\_\_\_\_  
First Name                      Middle                      Last                      Suffix

### Mailing Address:

\_\_\_\_\_  
Street or PO Box

\_\_\_\_\_  
City                                      State                                      Zip

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Last four digits of  
Social Security Number:

\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_

Date of Birth:

\_\_\_\_|\_\_\_\_|\_\_\_\_

Check box if this is an address change

## ACCOUNT INFORMATION

Check one:     Checking     Savings

Bank Name: \_\_\_\_\_

### Direct Deposit

Routing Number: \_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_|\_\_\_\_

(A nine-digit number - please contact your bank)

Account Number: \_\_\_\_\_

**FOR VERIFICATION  
PLEASE ATTACH A VOIDED  
CHECK OR DEPOSIT SLIP.**

I hereby authorize Bethel Native Corporation (BNC), to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries to my account. By signing below, I certify that I am the owner of this account. This Authority is to remain in full force and effect until BNC has received written notice from me of its termination in such manner as to afford BNC and my bank a reasonable opportunity to act on it.

\_\_\_\_\_  
Signature                                      Print Name                                      Date

### For Office Use Only:

Shareholder ID \_\_\_\_\_ Hold Codes? N/Y If yes, list \_\_\_\_\_

Date: \_\_\_\_\_ Verified by: \_\_\_\_\_ Date: \_\_\_\_\_